



Cashless Payment Policy for PhysicalEd+ Limited

1. Introduction:

- a. Our sports coaching company recognises the convenience and security offered by cashless payment methods.
- b. This policy outlines the guidelines and procedures for accepting and processing cashless payments for our coaching services.

2. Acceptable Payment Methods:

- a. We accept cashless payments through various methods, including but not limited to:
 - Debit cards
 - Credit cards
 - Mobile payment apps (e.g., Apple Pay, Google Pay)
 - Online payment gateways (e.g., Klarna)
- b. We reserve the right to specify acceptable payment methods and may update these as necessary to align with industry standards and technological advancements.

3. Payment Process:

- a. Parents/Guardians of participants can make payments for coaching services through the designated payment channels provided by PhysicalEd+ Limited.
- b. Payment details, including the amount due, payment deadlines, and acceptable payment methods, will be communicated to participants in advance through invoices, emails, or other appropriate channels.
- c. Upon receipt of payment, participants will receive confirmation of their registration or booking for coaching services.

4. Security and Data Protection:

- a. We are committed to ensuring the security and privacy of payment information provided by participants.

- b. Payment transactions will be processed securely using encryption technology and compliant payment processing systems to safeguard sensitive financial data.
- c. We adhere to all relevant data protection laws and regulations, including the General Data Protection Regulation (GDPR), to protect the confidentiality and integrity of payment information.

5. Refunds and Cancellations:

- a. Refunds will only be issued at the discretion of the directors.

6. Record Keeping and Reporting:

- a. Records of cashless transactions, including payment confirmations, invoices, and receipts, will be maintained securely and in compliance with record-keeping requirements.
- b. Financial reports and reconciliations will be conducted regularly to ensure accuracy and transparency in financial transactions.

7. Customer Support:

- a. Parents/Guardians of participants are encouraged to contact PhysicalEd+ Limited for assistance with payment-related enquiries, issues, or disputes.
- b. We will strive to address customer enquiries and concerns promptly and professionally, providing appropriate support and resolution as needed.

8. Compliance:

- a. This cashless payment policy is subject to compliance with all applicable laws, regulations, and industry standards governing payment processing and financial transactions.
- b. Any breaches of this policy will be investigated and addressed according to established disciplinary procedures.

9. Review and Updates:

- a. This policy will be reviewed periodically to ensure its effectiveness and compliance with evolving payment technologies and regulatory requirements.
- b. Any updates or amendments to the policy will be communicated to all relevant stakeholders in a timely manner.

10. Acknowledgment:

By participating in activities conducted by PhysicalEd+ Limited and making cashless payments for our services, participants and their parents/guardians acknowledge their understanding and acceptance of this cashless payment policy.

This cashless payment policy reflects our commitment to providing convenient, secure, and transparent payment options for our services whilst maintaining compliance with applicable regulations and industry standards.